



ORIENTATION
DER EUROPÄISCHEN SCHULE SAARLAND



STUDENT INTERNSHIP

at the European School Saarland
in the school year 2026/27

S4: vom 25.01.27 bis einschließlich 05.02.27

S5: vom 25.01.27 bis einschließlich 29.01.27



0 AGENDA

- 1 Legal basis
- 2 Search for suitable internship
- 3 Internship companies
- 4 Internship location
- 5 Insurance
- 6 Cases of illness
- 7 Schedule
- 8 Support during internship
- 9 Special features
- 10 Internship Portfolio
- 11 Follow-up
- 12 Certificate of Attendance
- 13 Organisation, support and information
- 14 Questions



1a

LEGAL BASICS

The student internship is a school event
(Saarland School Regulation Act)

Participation is compulsory for pupils in
grade S4 (grade 9).

The internship is neither an apprenticeship
nor an employment relationship.



1b

LEGAL BASICS

When carrying out the internship, the provisions of the Youth Employment Protection Act must be observed.

BUT: § 5 2 JArbSchG

The prohibition on employing children does not apply in the context of a company internship during full-time compulsory schooling.



1c

LEGAL

BASICS

Employment of under 15s

Employment must be easy and suitable:

must not adversely affect the safety, health and development of children, their school attendance, their participation in vocational preparation or vocational training measures recognised by the competent authority, their ability to follow lessons with benefit.

(§§ 7 para. 2 no. 2 and 9 to 46 JArbSchG)



1d

LEGAL BASICS

Working time

- a maximum of 35 hours per week
- a maximum of 7 hours per day (without breaks)
- Saturday work is permitted if compensation or leave of absence takes place on another working day of the same week



1e

LEGAL BASICS

Quiet times (8
p.m. to 6 a.m.)

Exceptions:

Students over the age of 16 may be employed:

- in the catering industry until 10 p.m.
- in multi-shift companies until 11 p.m.
- in agriculture from 5 a.m. or until 9 p.m.
- in bakeries/confectioneries from 5 a.m.,
students over 17 years from 4 a.m.



2

SEARCH FOR A SUITABLE INTERNSHIP

Every pupil is individually looking for eligible companies.

Necessary documents

Letter of application

Certificate from the school

Confirmation form



3a

INTERNSHIP UNDER- TAKINGS

In principle, the internship can be used in all areas

- ✓ industry,
- ✓ crafts,
- ✓ trading,
- ✓ agriculture
- ✓ Service and utility companies,
- ✓ Public Administration
- ✓ social facilities

→ Must be recognised training companies



3b

PROHIBITED OPERATIONS

- If there is a particular danger from a moral, psychological and legal point of view.
- Supervision by the school (e.g. due to the distance) cannot be guaranteed.



4

INTERNSHIP PLACE

- Saarland, France, Rhineland-Palatinate
- max. 50 kilometers in the vicinity of the school



5

INSURANCE

- The statutory accident insurance also applies on the way to and from the company.
- Liability insurance (via Regionalverband)
- Accidents must be reported to the school immediately!



6

DISEASE CASE

Student is sick

Absences must be reported on a daily basis:

1. Report to the school
2. Notification to the company
3. Written apology from the parents, or Submit a certificate



7

SCHEDULE

- July 2025: Students receive their application documents (also stored on the homepage)
- until 17 October 2025 (last day before autumn holidays): Submission of application documents to the companies
- until 1 December 2025: Confirmation form back to the respective internship supervisor



8

CARE DURING THE PARK

- General supervision is exercised by the responsible teachers.
- Operational supervision is the responsibility of the responsible employee in the company.
- During the internship, the students must follow the instructions of the responsible company employees.
- During the internship, the students are subject to the respective company regulations.



9

SPECIAL FEATURES

Planned: After Christmas holidays at school: Official medical instruction and partial vaccination in certain companies:

-
- of the food industry
- in the hospital
- in kindergarten or in geriatric care
- Practices of the medical and health professions
- (cf. §§ 42, 43 Infection Protection Act)



10

DOCUMENTATION

STUDENT INTERNSHIP PORTFOLIO

- During their internships, the students keep a portfolio
- by documenting their experiences and the results of their observation assignments in an appropriate manner for evaluation and follow-up at school.
- The students present the company, their internship and the professional field in which they have worked in an appropriate way (PPP, poster, etc.)....
- The documentation and presentation is part of the grade in L1 (or L2)



11

FOLLOW-UP

Reflexion and completion of the internship portfolios in the classroom > presentation

- Planned: from 16.02.27 Completion of internship folders (follow-up at school)
- Planned: Presentation of the internship on 22 / 29. FEB 27 + If necessary, additional information about the possibilities of further education in schools in cooperation with the BfA and, if necessary, the parents



12

PARTICIPATION CERTIFICATE

- At the end of the internship, the company (usually) issues a certificate of participation.
- This will be attached to the student file!
- Participation in the internship is reflected in the annual report for grade 9 and
- on the graduation certificate.



13

Organisation, support and information

Orientation Team at ESS

In SY 26/27

Christian Habermann (DE), Marie Kullmann (EN),
Caroline Heckmann (Internship)



14

Questions?



